

Residential Permit Guidelines

Resident Permit Eligibility

You are only eligible to apply for permits in the zone in which you reside. One permit per person, and a maximum of two per household can be purchased per year.

Required Documentation

1. Establishing Residency –

Establishing residency requires that an applicant provide one or more of the following items

- a. A current energy bill or water bill with the applicant's name listed as the service recipient.
- b. A current signed lease agreement with tenant and landlord information detailed.
- c. A mortgage statement.

2. Verifying Vehicle Registration –

Establishing vehicle association is vital to receive a permit. To associate a vehicle with an applicant, you must provide

- a. A digital facsimile detailing the contents of the OHIO Bureau of Motor Vehicles - Online Services – My Vehicles screen. **Make sure it shows the applicant's name**[ONLINE BMV](#)
- b. A current state BMV vehicle registration form, in the applicant's name.

3. Reduced Rate Permits –

- a. Snap benefits card.
- b. Medicaid card.
- c. OWF Ohio Cash Assistance Card

- d. Proof of low-income housing.

Applying for a Residential Parking Permit

Residential Parking Permits can be obtained by applying online. [HERE](#)

1. Follow the prompts to create a new account or log in to an existing account. Once logged in, you may apply for and manage permits.
2. For a new permit select “Buy Permit”.
3. Complete and submit the application.

Visitor Permits – You must have a paid annual residential permit to be eligible for a Visitor Permit.

Temporary Permits – Can be purchased for visitors and are valid for 2-weeks only. Temporary Permits will be limited to 5 per month. You must have your guests’ license plate number when applying for the permit.

**Visitor and Temporary Permits are not available in OTR*

All Parking Permits issued are digital only and can be accessed via the “My Permits” section of the Permit Portal. All digital permits are verified via officers scanning license plates.

If you do not have access to the internet, you may come to the Parking Facility Office, located at: 300 West 6th Street Cincinnati, Ohio 45202 during the hours of Monday – Friday 8am – 4pm. Online payments are accepted for; Amex, Visa, Mastercard, and Discovery. Payments made in person are cash only.